



**ANNE ARUNDEL COUNTY DEPARTMENT
OF RECREATION & PARKS
CACHE APPROVAL FORM**

Please complete this form and return it to the park office:

Downs Park

Phone: 410-222-6230

Fax: 410-222-6238

Anne Arundel Trail Parks

Phone: 410-222-8820

Fax: 410-222-8643

Fort Smallwood Park

Phone: 410-222-0087

Fax: 410-222-0083

Kinder Farm Park

Phone: 410-222-6115

Fax: 410-222-6117

Quiet Waters Park

Phone: 410-222-1777

Fax: 410-222-1545

Lake Waterford Park

Phone: 410-222-6248

Fax: 410-544-9763

Other County Parks

Phone: 410-222-7317 x3530

Fax: 410-222-7320

Name of Person Hiding Cache _____

Proposed Name of Cache _____

Geocaching User Name _____

Phone Number _____ Fax Number _____

E-mail Address _____

Description and Contents of Container _____

Specific Name of Park Area _____

Proposed Location of Cache _____

(Please include a map or give as much detail as possible, such as trail name, landmarks, under a log, in a stump, etc.)

Coordinates of Location _____

(Use WGS84) _____

Approved by _____

Note: All personal information is required to hide a cache. This information is strictly for Anne Arundel County use, to be kept on file in the event that you need to be contacted. Caches will not be approved if full information is not provided. The County reserves the right to deny cache placement or recommend alternate placement.



ANNE ARUNDEL COUNTY DEPARTMENT OF RECREATION & PARKS GUIDELINES FOR HIDING A CACHE

1. **You must receive approval** from the Anne Arundel County Department of Recreation & Parks (AACDRP) **prior to placing a cache.** To obtain approval, you must submit the Cache Approval Form to the appropriate park office. In most cases, you will be advised of a decision within three (3) business days.
2. In cases where a cache is not approved, the AACDRP will recommend a more appropriate location for placement.
3. **A transparent container is required.** DO NOT use PVC pipe, ammo cans or any other military-looking container that may cause alarm should an unsuspecting person happen upon the cache.
4. DO NOT dig any holes or disturb the surrounding environment. DO NOT attach caches to live trees or structures of any kind.
5. DO NOT place your cache in plain view. Attempt to conceal the cache to minimize the chances that a non-participant will spot it, which could lead to worry, theft or vandalism. Try to hide the cache off the beaten path by at least a few yards to provide the finder some measure of privacy to sign the log without arousing undue alarm.
6. Clearly mark the container with the appropriate identification, such as Geocaching.com and the name of the cache. Place a stash note inside explaining the sport to any non-participants who may discover the cache.
7. Think SAFETY when hiding and/or seeking a cache. Use common sense!
8. As a cache seeker or cache owner, **you must abide by park hours and all other rules and regulations.** Carry documentation such as the cache detail sheet, so that you can explain your activity to anyone who may ask.

