



THE MARYLAND-NATIONAL CAPITAL PARK & PLANNING COMMISSION
Prince George's County Department of Parks & Recreation

Geocache Guidelines

1. **You must receive approval** from the M-NCPPC Park Ranger Office **prior to placing a cache.** To obtain approval you must submit the geocache registration form to the Park Ranger Supervisor at 14955 Pennsylvania Ave., Upper Marlboro, MD 20772, or by fax at 301-627-4905. In most cases, you will be advised of a decision within five (5) business days.
2. **A transparent container is required. DO NOT** use PVC pipe, ammo cans or any other Military looking container that may cause alarm if a non-participant happens upon the cache. Micro containers are allowed at the discretion of the M-NCPPC Park Rangers.
3. **DO NOT** dig any holes or disturb the surrounding environment. **DO NOT** attach caches to live trees.
4. **DO NOT** place the cache in plain view. Attempt to conceal the cache to minimize the chance that a non-participant will spot it, which could cause worry, theft or vandalism. Caches should be at least 100 yards from playgrounds and schools.
5. **Clearly mark the container** with the appropriate identification, such as "Geocaching.com" and the name of the cache. Place a stash-note inside explaining the sport to any non-participant who may discover the cache.
6. As a cache seeker or a cache owner, you must abide by the **dawn to dusk parks hours of operation, as well as all other parks rules, regulations, and guidelines.**
7. Any cache that is not maintained or becomes in disrepair, will be removed and archived through Geocaching.com.
8. If any guidelines are disregarded your cache will be immediately removed and you will not be permitted to place additional caches in the future.

Approval is at the discretion of the M-NCPPC Park Rangers. If you have any questions or would like to request a geocache registration form, contact the Park Ranger Office at 301-627-7755 or on the web at www.pgparcs.com.

Geocaching Participants shall be responsible for, and shall defend, indemnify, and hold harmless the M-NCPPC, and its employees, officers and agents against and from any and all liability or claim of liability for personal injury, death, or property damage (including reasonable attorney's fees) arising out of the use, occupancy, conduct, operation of management of the project.



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GEOCACHE REGISTRATION FORM

Please complete this form and return by mail or fax to: Park Ranger Supervisor, 14955 Pennsylvania Ave., Upper Marlboro, MD 20772 or fax to 301-627-4905.

Date: _____ Name of Park: _____

Name of Person Hiding Cache: _____

Geocaching User Name: _____

Street Address: _____

City: _____ State: _____ Zip code: _____

Phone Number: _____ Fax Number: _____

Email Address: _____

Name of Cache: _____

Description and Contents of Container: _____

Coordinates of location: _____(Use WGS84)

(Please give as much detail as possible, such as trail, landmarks, under a log, in a stump, etc.)

Location of Cache (be specific): _____

If approved, a Commission representative will notify you of the approval of your geocache hide. If your hide is not approved, they may be able to suggest an alternate location.

Note: All personal information is required for hiding a cache. This information is strictly for M-NCPPC use, to be kept on file in the event that you need to be contacted. The geocache will not be approved if full information is not provided. The M-NCPPC reserves the right to deny cache placement. Approval is at the discretion of the M-NCPPC Park Rangers.